



GENERAL BODY MEETING

ISLAMIC CENTER OF MARYLAND (ICM)

May 19, 2012



MEETING GROUND RULES

- ◆ This is the General Body meeting called by the Board of Trustees (BOT) as required by the ICM By-laws.
- ◆ Attendees need to agree to listen to the BOT member speaking.
- ◆ Opportunity to provide feedback or ask questions will be provided at the end of an item or as allowed by the moderator.
- ◆ Please wait till you are recognized.
- ◆ Avoid interrupting a speaker.
- ◆ Feedback should be related to the topic under discussion and concise.
- ◆ Avoid repeating a question that has been asked earlier.
- ◆ Please avoid replying to each other – engage the moderator.



AGENDA

- ♦ Minutes of the 2011 GB Meeting
- ♦ ICM State of Affairs (Chairman's Report, Secretary's Report, Treasurer's Report, Committees, Programs)
- ♦ Master Plan Status
- ♦ Executive Report
- ♦ Islamic Waqf of Maryland
- ♦ Q & A
- ♦ Elections
 - Election Committee report
 - Election of three trustees
 - Election of Election Committee Chair for 2013
- ♦ Upcoming Events
- ♦ Closing Dua'



ICM Board of Trustees & Executive

Chairman: Taher Elkoshairi

- Administration
- Communications
- Masjid Programs

Vice-Chairman: Abdullah N. Shamim

- Social Services to include Zakah, Sadaqa, and Counseling programs
- Dawah Program
- Member Islamic Waqf of MD

Treasurer: Abu Waheed Khan

- Accounting, Payroll, Accounts, Taxes, Personnel records
- Direct Debit
- Online donations

Secretary: Maged Sharaf

- Records, Membership
- By-laws, Arbitration
- Youth programs
- Umme & Me

Trustee: M. Nadeem Ahmad

- Education Programs
- Master Plan support

Member: Sayed M. Naved

- IT
- Outreach
- Marketing and Grants
- Member Islamic Waqf of MD
- Master Plan support

Trustee: Syed A. Bokhari

- Master Plan support

Asst. Imam (Acting Imam): Jamil Dasti

Executive Cabinet

Exec Dir: Open

Asst. Exec Dir (Acting Exec Dir): Iqbal Yousuf

- Administration (operations)
- Facilities & maintenance (including security system)
- Fundraising
- Execution support to all other functions as delegated by the Board of Trustees

Financial Liaison: M. Sujjat Khan

Administrator: Mohammed Aslam

Executive Committee

Exec Dir heads the Exec Committee, which is made up of all chairs and/or Leads of various committees



SECRETARY'S REPORT



Meeting Minutes & Membership Status

- ♦ Minutes from May 2011 General Body Meeting
- ♦ Membership Status

	As of April 2008	As of May 2009	As of May 2010	As of May 2011	As of May 2012
Total ICM Members	216	212	197	218	217
Family Membership	95	94	80	98	101
Individual Membership	26	19	11	14	14
Student Membership		5	5	8	1
Voting Members	147	180	166	149	162
Family Members	67	80	75	68	76
Individual Members	13	15	11	6	9
Student Membership		5	5	7	1
New Members	56	25	21	46	34
Family Members	23	11	7	19	15
Individual Members	10	3	7	8	4
New Membership Goal	75			25	25



CHAIRMAN'S & TREASURER'S REPORT



State of ICM Finance – Accounts

	Masjid	Zakat-ul-Maal	Sadaqa	Master Plan	Petty Cash	Food Bank	Totals
Bank of America							
12/31/2008	\$10,506						\$10,506
4/30/2009	Closed						
SunTrust Bank							
12/31/2008		\$3,662					\$3,662
4/30/2009		Closed					
Provident Bank							
12/31/2008	\$15,372	\$57,814		\$371,076			\$444,262
4/30/2009	\$18,197	\$11,393	\$5,039	\$493,320			\$527,949
M&T Bank							
12/31/2009	\$22,935	\$52,770	\$18,014	\$920,130	\$1,000		\$1,014,849
4/30/2010	\$53,791	\$38,117	\$29,543	\$975,502			\$1,096,953
12/31/2010	\$46,806	\$80,981	\$4,324	\$1,294,413			\$1,426,524
12/31/2011	\$67,056	\$75,313	\$7,415	\$1,731,885	\$1,000	\$3,209	\$1,885,878
4/30/2012	\$47,428	\$48,060	\$9,261	\$1,866,102	\$1,000	\$3,209	\$1,975,060



State of ICM Finance – Balance Sheet

As of 2011

- ♦ Total Other Current Assets: \$24,350
 - 25 burial sites: \$7,250
 - WAQF Qard-e-Hasana: \$7,500
 - Cemetery Lots (Laurel & Riggs Rd): \$9,000
 - Misc: \$600
- ♦ Fixed Assets: \$789,553
 - Building: \$1,045,377
 - Building Master Plan: **\$246,089**
 - Less Accumulated depreciation: (\$501,913)
- ♦ Other Fixed Assets: \$0
 - Furniture: \$18,756
 - Equipment: \$17,218
 - Data Processing Equipment: \$5,933
 - Less Accumulated Depreciation: (\$41,908)
- ♦ ICM Land: \$576,992
- ♦ Islamic Waqf of MD: \$650,000
- ♦ Total Assets (includes cash): \$3,467,420

As of 2012

- ♦ Total Other Current Assets: \$16,250
 - Cemetery Lots (Laurel & Riggs Rd): \$16,250
- ♦ Fixed Assets: \$853,867
 - Building: \$1,045,377
 - Building Master Plan: **\$310,403**
 - Less Accumulated depreciation: (\$501,913)
- ♦ Other Fixed Assets: \$0
 - Furniture: \$18,756
 - Equipment: \$17,218
 - Data Processing Equipment: \$5,933
 - Less Accumulated Depreciation: (\$41,908)
- ♦ ICM Land: \$530,196
- ♦ Islamic Waqf of MD: \$650,000
- ♦ Total Assets (includes cash): \$4,025,065



State of ICM Finance – Operations

	2008		2009		2010		2011		2012		
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned - Yr.	Planned - As of Apr 30	Actual - As of Apr 30
Masjid											
Donations-Direct Debit	\$110,000	\$122,021	\$105,000	\$89,724	\$106,350	\$61,007	\$60,640	\$53,419	\$57,900	\$19,000	\$19,850
Donations-Other	\$152,000	\$152,094	\$75,000	\$92,230	\$98,200	\$173,804	\$223,100	\$167,838	\$192,536	\$32,394	\$28,237
Membership Revenues	\$18,000	\$9,760	\$8,550	\$9,385	\$10,500	\$10,844	\$12,000	\$12,060	\$7,900	\$6,200	\$5,050
Total Donations / Revenues	\$280,000	\$283,875	\$188,550	\$191,339	\$215,050	\$245,655	\$295,740	\$233,317	\$258,336	\$57,594	\$53,137
Expenses		\$210,672	\$207,010	\$245,756	\$277,730	\$229,757	\$297,581	\$267,160	\$316,227	\$87,365	\$63,514
Variance		\$73,203	(\$18,460)	(\$54,417)	(\$62,680)	\$15,898	(\$1,841)	(\$33,843)	(\$57,891)	(\$29,771)	(\$10,377)
Education Programs											
Revenue-Weedend School	\$55,000	\$68,444	\$65,000	\$64,971	\$69,375	\$68,374	\$68,000	\$72,898	\$72,500	\$36,000	\$37,719
Revenue-Hifzh School	\$53,000	\$32,567									
Revenue-Part-Time Hifzh / Quran / Other			\$0	\$1,382	\$0	\$0	\$0	\$1,490	\$0	\$0	\$0
Total Revenues	\$108,000	\$101,011	\$65,000	\$66,353	\$69,375	\$68,374	\$68,000	\$74,388	\$72,500	\$36,000	\$37,719
Expenses		\$107,962	\$50,645	\$38,714	\$60,840	\$42,128	\$59,644	\$43,191	\$52,572	\$13,390	\$5,876
Variance		(\$6,951)	\$14,355	\$27,639	\$8,535	\$26,246	\$8,356	\$31,197	\$19,928	\$22,610	\$31,843
Youth Programs											
Revenue	\$10,832	\$2,866	\$0	\$100	\$1,000	\$695	\$750	\$750	\$1,500	\$500	\$179
Expenses		\$2,696	\$2,870	\$2,322	\$4,730	\$2,359	\$8,737	\$8,072	\$15,480	\$5,660	\$2,952
Variance		\$170		(\$2,222)	(\$3,730)	(\$1,664)	(\$7,987)	(\$7,322)	(\$13,980)	(\$5,160)	(\$2,773)
Sadaqa											
Donations		\$82,293									
Expenses		\$10,607									
Variance		\$71,686									
Total Donations / Revenues	\$398,832	\$470,045	\$253,550	\$257,792	\$285,425	\$314,724	\$364,490	\$308,455	\$332,336	\$94,094	\$91,035
Total Expenses		\$331,937	\$260,525	\$286,792	\$343,300	\$274,244	\$365,962	\$318,423	\$384,279	\$106,415	\$72,342
Total Variance		\$138,108	(\$6,975)	(\$29,000)	(\$57,875)	\$40,480	(\$1,472)	(\$9,968)	(\$51,943)	(\$12,321)	\$18,693



State of ICM Finance – Master Plan

	2008		2009		2010		2011		2012		
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned - Yr.	Planned - As of Apr 30	Actual - As of Apr 30
Master Plan											
Donations-Direct Debit			\$26,400	\$54,000	\$67,400	\$79,525	\$97,200	\$85,796	\$100,500	\$32,400	\$31,749
Sadaqa			\$54,000	\$42,000	\$62,500	\$59,941	\$60,000	\$62,292	\$70,700	\$18,290	\$19,018
Burial Sites			\$150,000	\$94,625	\$114,750	\$69,275	\$66,000	\$23,500	\$0	\$0	\$0
Donations-Other	\$100,000	\$301,198	\$345,000	\$429,212	\$892,600	\$276,526	\$617,500	\$320,274	\$506,800	\$154,700	\$113,301
Total Revenues	\$100,000	\$301,198	\$575,400	\$619,837	\$1,137,250	\$485,267	\$840,700	\$491,862	\$678,000	\$205,390	\$164,068
Expenses*		\$20,871	\$30,600	\$36,159	\$61,650	\$27,664	\$56,775	\$22,514	\$95,040	\$26,524	\$12,627
Variance		\$280,327	\$544,800	\$583,678	\$1,075,600	\$457,603	\$783,925	\$469,348	\$582,960	\$178,866	\$151,441
Total Donations / Revenues	\$100,000	\$301,198	\$575,400	\$619,837	\$1,137,250	\$485,267	\$840,700	\$491,862	\$678,000	\$205,390	\$164,068
Total Expenses		\$20,871	\$30,600	\$36,159	\$61,650	\$27,664	\$56,775	\$22,514	\$95,040	\$26,524	\$12,627
Total Variance		\$280,327	\$544,800	\$583,678	\$1,075,600	\$457,603	\$783,925	\$469,348	\$582,960	\$178,866	\$151,441

*Does not include capitalized cost

TOTAL CAPITALIZED COSTS - PHASE 1

12/31/2007	\$ 26,766.48
12/31/2008	\$ 8,708.00
12/31/2009	\$ 67,735.00
12/31/2010	\$ 142,880.00
12/31/2011	\$ 43,779.01
4/30/2012	\$ 20,535.00
TOTAL :	\$ 310,403.49



State of ICM Finance – Zakat

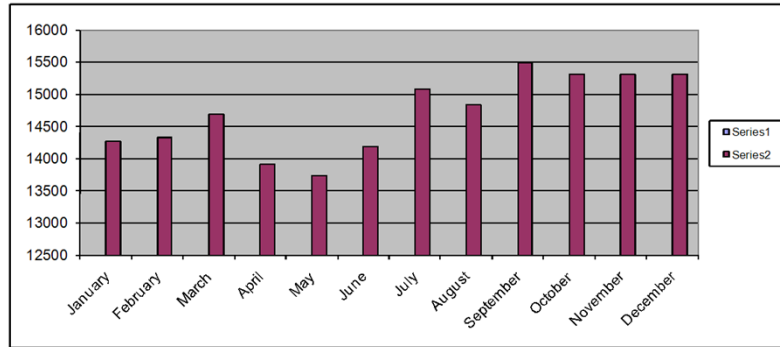
	2008		2009		2010		2011		2012		
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned - Yr.	Planned - As of Apr 30	Actual - As of Apr 30
Zakat-ul-Maal											
Donations-Direct Debit			\$18,000	\$18,000	\$18,100	\$27,630	\$27,600	\$19,390	\$16,200	\$8,710	\$6,310
Donations-Other		\$124,692	\$49,500	\$94,505	\$88,500	\$65,190	\$72,200	\$64,617	\$81,915	\$5,400	\$2,952
Total Revenues		\$124,692	\$67,500	\$112,505	\$106,600	\$92,820	\$99,800	\$84,007	\$98,115	\$14,110	\$9,262
Expenses		\$115,826	\$62,625	\$69,279	\$117,430	\$68,797	\$126,115	\$97,441	\$136,645	\$40,787	\$36,933
Variance		\$8,866	\$4,875	\$43,226	(\$10,830)	\$24,023	(\$26,315)	(\$13,434)	(\$38,530)	(\$26,677)	(\$27,671)
Total Donations / Revenues		\$124,692	\$67,500	\$112,505	\$106,600	\$92,820	\$99,800	\$84,007	\$98,115	\$14,110	\$9,262
Total Expenses		\$115,826	\$62,625	\$69,279	\$117,430	\$68,797	\$126,115	\$97,441	\$136,645	\$40,787	\$36,933
Total Variance		\$8,866	\$4,875	\$43,226	(\$10,830)	\$24,023	(\$26,315)	(\$13,434)	(\$38,530)	(\$26,677)	(\$27,671)

	2008		2009		2010		2011		2012		
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned - Yr.	Planned - As of Apr 30	Actual - As of Apr 30
Zakat-ul-Fitr											
Donations		\$30,896	\$32,500	\$34,444	\$34,000	\$34,409	\$35,000	\$34,505	\$36,000		
Expenses		\$30,896	\$32,500	\$34,444	\$35,000	\$33,469	\$35,000	\$34,505	\$36,000		
Variance		\$0	\$0	\$0	(\$1,000)	\$940	\$0	\$0	\$0		



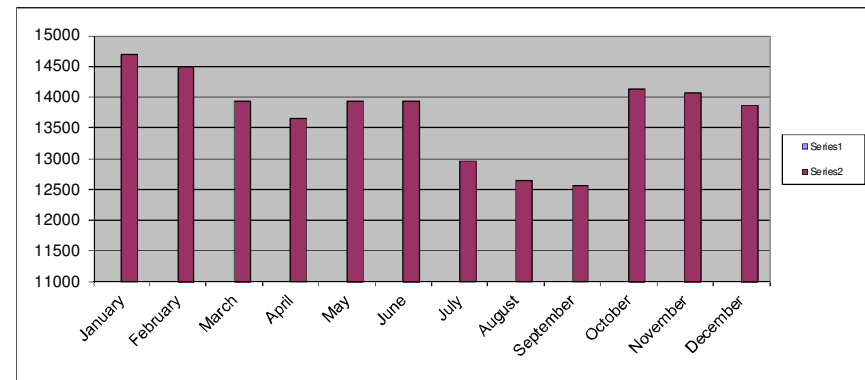
State of ICM Finance – Direct Debit

ISLAMIC CENTER OF MARYLAND
DIRECT DEBIT - 2010



January	February	March	April	May	June	July	August	September	October	November	December	Total
\$ 14,271	\$ 14,326	\$ 14,696	\$ 13,916	\$ 13,741	\$ 14,191	\$ 15,081	\$ 14,831	\$ 15,481	\$ 15,306	\$ 15,306	\$ 15,306	\$ 176,452

ISLAMIC CENTER OF MARYLAND
DIRECT DEBIT - 2011

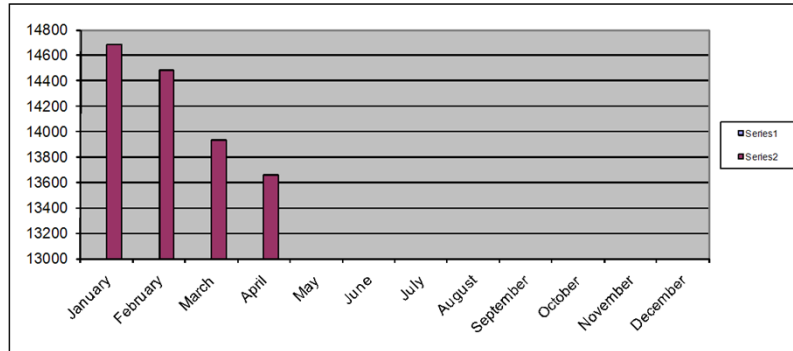


January	February	March	April	May	June	July	August	September	October	November	December	Total
\$ 14,686	\$ 14,486	\$ 13,936	\$ 13,656	\$ 13,926	\$ 13,926	\$ 12,951	\$ 12,646	\$ 12,561	\$ 14,124	\$ 14,064	\$ 13,873	\$ 164,835



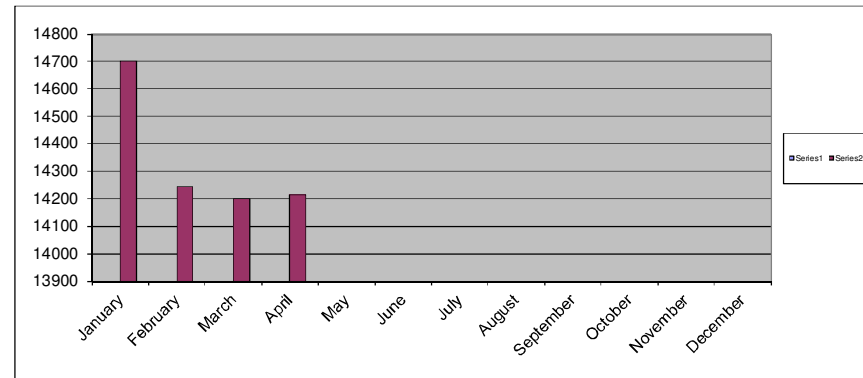
State of ICM Finance – Direct Debit

ISLAMIC CENTER OF MARYLAND
DIRECT DEBIT - 2011



January	February	March	April	May	June	July	August	September	October	November	December	Total
\$14,686	\$14,486	\$13,936	\$13,656									\$56,764

ISLAMIC CENTER OF MARYLAND
DIRECT DEBIT - 2012

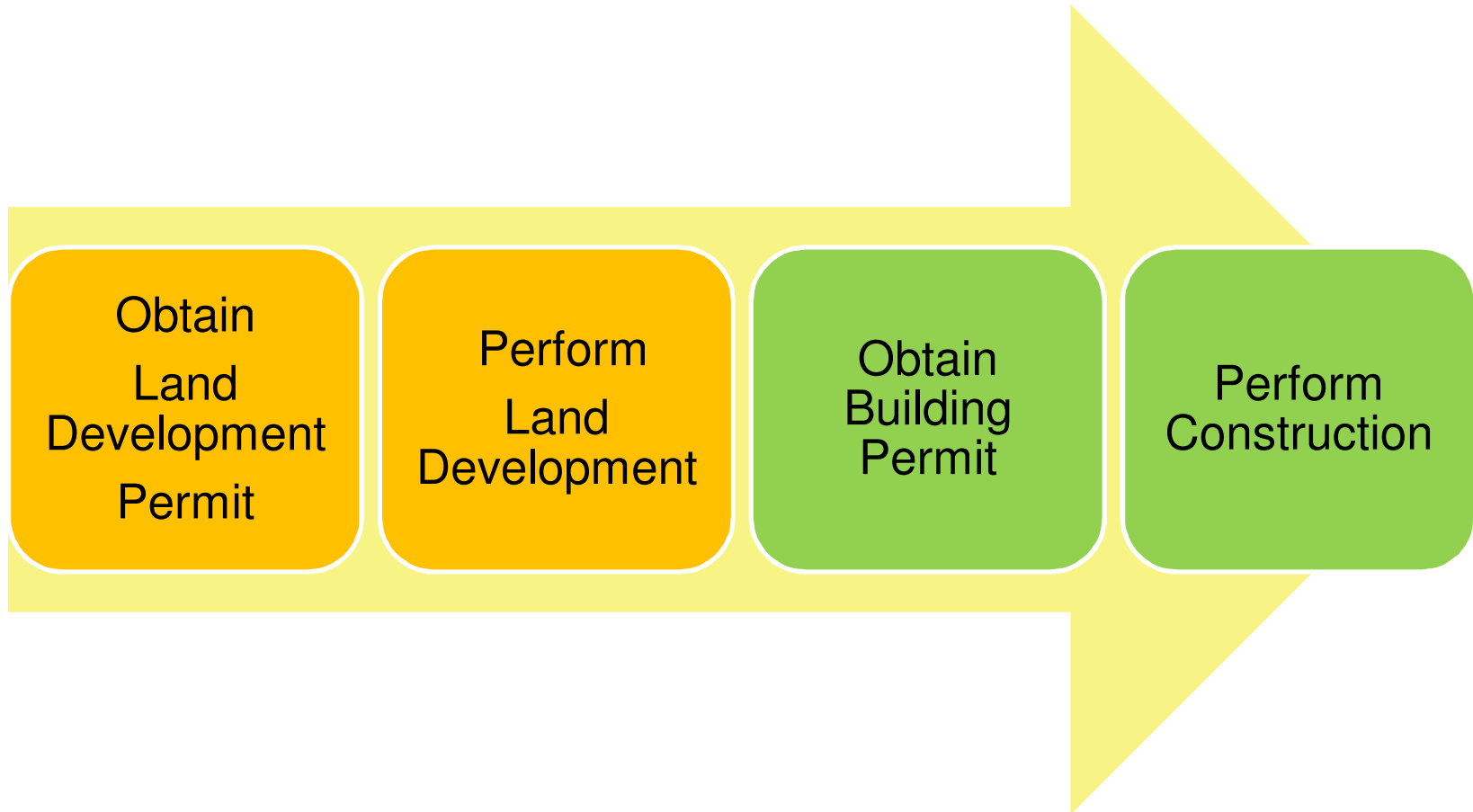


January	February	March	April	May	June	July	August	September	October	November	December	Total
\$14,703	\$14,243	\$14,199	\$14,214									\$57,359



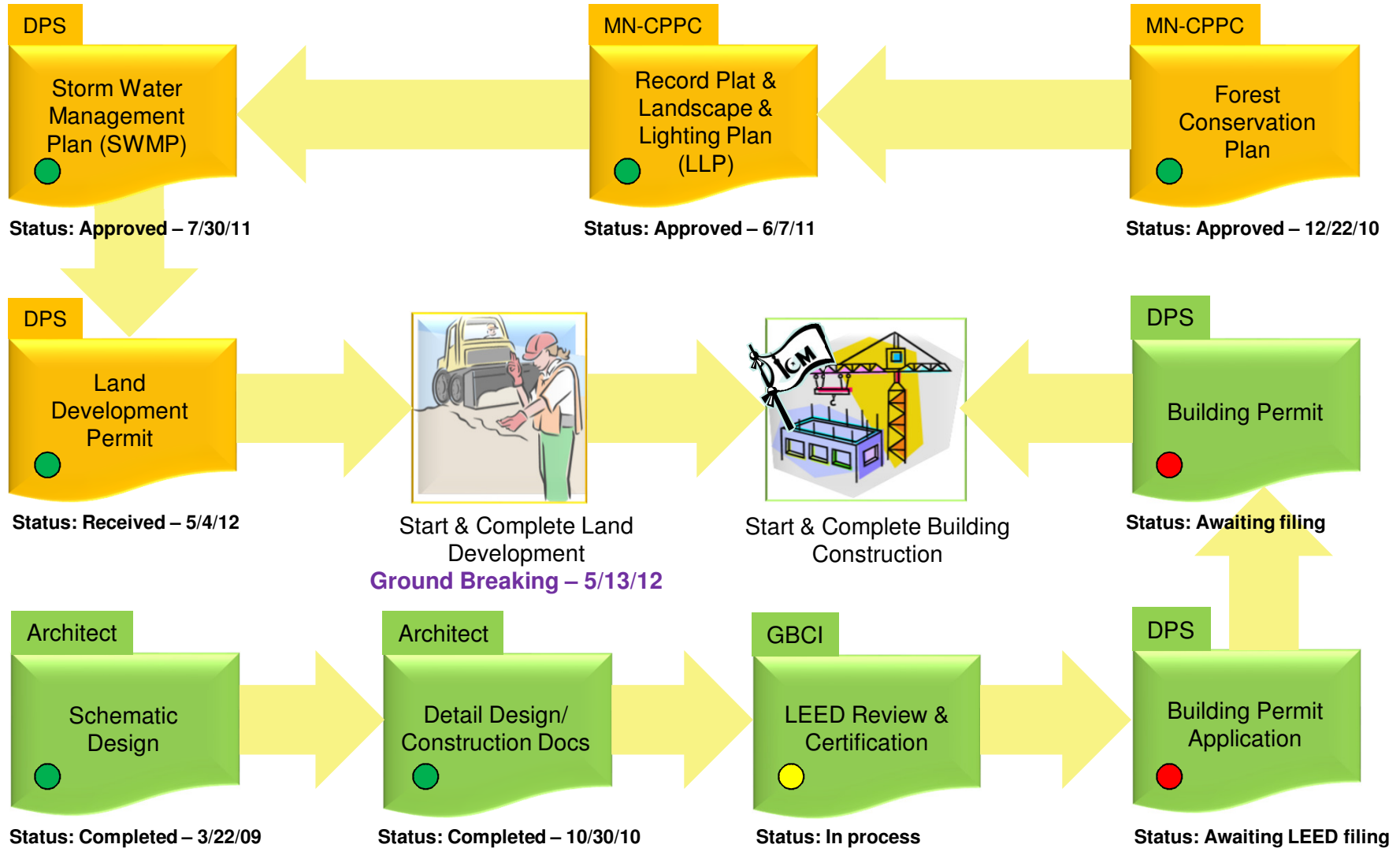
MASTER PLAN

Work Flow





Progress Flow and Status



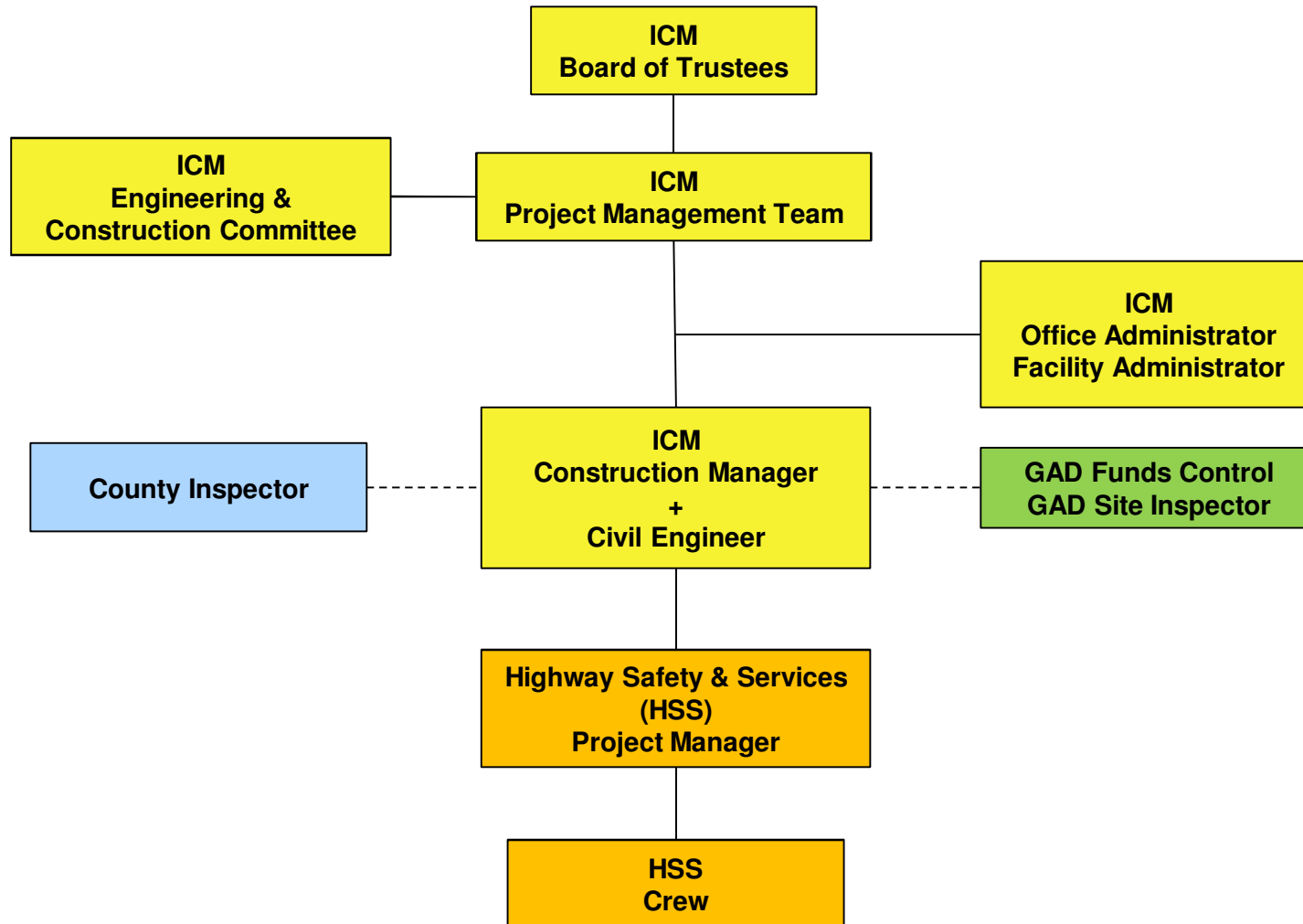


Master Plan Team Members – Land Development

- ◆ Board of Trustees
- ◆ Engineering and Construction Committee
- ◆ ICM Construction Manager/Civil Engineer
- ◆ ICM Site Supervisor/Superintendent
- ◆ Contractor: Highway Safety & Services (HSS)
- ◆ M&T Surety Company: Performance Bond Provider
- ◆ GAD Funding: Escrow Fund Managers



Land Development Project Org. Chart





SWM Implementation & Management Contracts

- ♦ Highway & Safety Services
 - Base value = \$1,414,866
 - Tax credit for material = \$25,144
 - Total value = \$1,389,722

- ♦ Performance Bond
 - M&T Surety Fee: \$30,356 (@ 1% for two years upfront based on the bond penal amount of \$1,517,775)
 - GAD Funds Control Fee: \$10,423 (@ 0.75% of the contract value)

- ♦ Construction Manager/Civil Engineer
 - Contract value = \$30,000 (currently being reviewed/negotiated)

- ♦ Site Supervisor/Superintendent
 - \$22/hr; not to exceed \$22,000



Adjustments to SWM Related Contracts

- ♦ Marwan Mustafa (CDDI)
 - Original contract = \$13,500
 - Additional services billed = \$8,175
 - ICM reviewed the invoices and agreed to pay \$6,500

- ♦ Vineet Bhanot (Bhanot Engineering)
 - Original contract = \$16,810
 - Additional services billed = \$5,076
 - ICM needs to review and settle the claim

- ♦ Ibrahim Kandji (NOA Group)
 - Original contract = \$10,460
 - Adjusted for additional services = \$2,546



Where We Are

- ◆ May 16 – Kickoff meeting at ICM
- ◆ Week of May 21 – Pre-construction meeting with DPS (County)
- ◆ Week of May 28 – Land development work begins
- ◆ Baseline completion period is 180 days



Completion of Site Development Work

- ◆ The permit and the performance bond is for the entire site development work
- ◆ In order to save the existing buildings, ICM intends to complete about 3/4th of the work
- ◆ Until all work is completed County may not release the performance bond
- ◆ Implications & options:
 - Complete all work in the fastest possible way
 - Will need to demolish buildings and start constructing Phase 1 building
 - Create a temporary mussalla
 - Continue extending the bond
 - Can't be indefinite
 - Appeal for bond release backed by guarantees to complete the work within a specified period of time
 - Make Phase 1 as the complete Master Plan and deal with additions later



Master Plan Team Members – Building Design

- ◆ Board of Trustees
- ◆ Engineering and Construction Committee
- ◆ Architect: Najah Abdalla
- ◆ MEP: Sharif Tarrar & Team
- ◆ Structural: Cyrus Ariaban
- ◆ Architect: Amro Sallam (3D interior design)
- ◆ Architect: Loreen Arnold (Green Building Design)
- ◆ Status:
 - Architect & his team working on design changes
 - Planning to file for Construction Permit by end of May



Building Design Contracts

- ♦ Najah Abdalla & Team
 - Original contract = \$95,000 (included \$5K for GBC work)
 - Modified contract = \$126,000 (added \$15K to original, plus \$16K for changes related to GBC and building design)

- ♦ Chris Nottingham - A/V/SEC/LAN Designer
 - Contract value = \$26,000

- ♦ Loreen Arnold – Green Building Certification
 - Contract value = \$13,800

- ♦ Amro Sallam – 3D Interior Graphics
 - Contract value = \$7,500



Master Plan Expenses

- ◆ So far, we have spent approximately \$414,000 that includes
 - Payments to Architects & Engineers
 - Payment for Forestation Conservation Plan
 - Fees
 - Payments to other consultants
 - Fundraising expenses, documents, printing, etc.



PROGRAMS



Programs – Masjid

General

- Five weekly Jumma prayers (ICM, JHU, BUCC, Legacy Hotel, Casey Center)
- Weeknight Isha prayers at Stonemill Elementary
- Weekly family halaqa
- Monthly Islam101 class
- Monthly Rockville homeless shelter program
- Quarterly Gaithersburg soup kitchen program
- Annual Ramadan Program

Specific

- 6/25/11 - Visiting Speaker: Imam Taha Hassane
- 7/4/11 - July 4th BBQ
- 7/23/11 - Pre Ramadan Workshop w/ Imam Magid
- 8/1/11 - Ramadan Tarwih programs in 3 locations
- 8/14/11 - Interfaith Iftaar w/ Ahsun Dasti
- 8/21/11 - Visiting Speaker: Imam Zaid Shakir
- 9/4/11 - Eid-ul-Fitr festival
- 9/17/11 - Family Workshop w/ Hussain Afeefy

Specific (*continued*)

- 10/1/11 - International Food Festival & Bazaar
- 10/8/11 - Hajj Workshop w/ Jamil Dasti
- 11/6/11 - Eid-ul-Adha
- 12/3/11 - Hajji Welcome Back Dinner
- 2/1/12 - Visiting Speaker: Imam Tamer Salim
- 3/10/12 - Visiting Speaker: Shaykh Ahmad Arshad
- 4/7/12 - Khateeb Appreciation Luncheon

Upcoming

- 6/2/12 - Khateeb Workshop
- 7/14/12 - Pre-Ramadan Workshop
- 8/4/12 - Interfaith Iftaar
- 8/18/12 - Eid-ul-Fitr Festival
- 9/15/12 - International Food Festival & Bazaar
- 10/6/12 - Hajj Workshop
- 10/25/12 - Eid-ul-Adha
- 11/17/12 - Hajji Welcome Back Reception



Imam Search Committee Report

- ♦ Imam Search Committee (ISC)
 - Ahsun Dasti
 - Amin Ezzeddine
 - Abdullah Shamim
 - Nadeem Ahmad (Chair)
- ♦ Advertised position locally and nationally
- ♦ Received eleven resumes
 - Made offer to one candidate – no concrete response one way or the other
 - Two declined based on other opportunities available to them
 - Three candidates short-listed after phone interview
 - Will proceed with the second step with two in the coming weeks



Programs – Social Services

- ♦ Social Services
 - Counseling by Imam Jamil – average 4 cases a week
 - Zakah distribution
 - Monthly support to two women shelters in Baltimore
 - Support volunteer organizations and individuals who help others
 - Zakah Foundation
 - Faith
 - Helping Hand
 - Islamic Relief
 - Bdesb Foundation
 - Mafiq Foundation
 -



Programs – Dawah & Outreach

- ◆ Several programs over the year with Jewish and Christian organizations
- ◆ As part of outreach, programs with various social and civic organization



Programs – Education

- ♦ Weekend School (Acting Principal: Nadeem Ahmad, Vice Principal: Mahmud Gani, Registrar: M. S. Huda)
 - One session
 - 355 Students (an increase of 8% over last year)
 - About 55 teachers & assistants
 - 8-10 paid teachers & assistants
 - Spring picnic and sports day
 - 2011 graduation event was well received and attended
 - PTA was ineffective in 2011-2012
- ♦ Ongoing evening Quran classes



Programs - Youth

- ◆ Umee and Me: Mother and Child Resource Center at ICM
 - It is a place where mothers and their young children (0-6 yrs) come together in an Islamic learning environment
- ◆ New in 2012: ICM/DUS Summer Camp
 - Intensive Quran Summer Camp
 - Field Trips



Programs – Youth (continued)

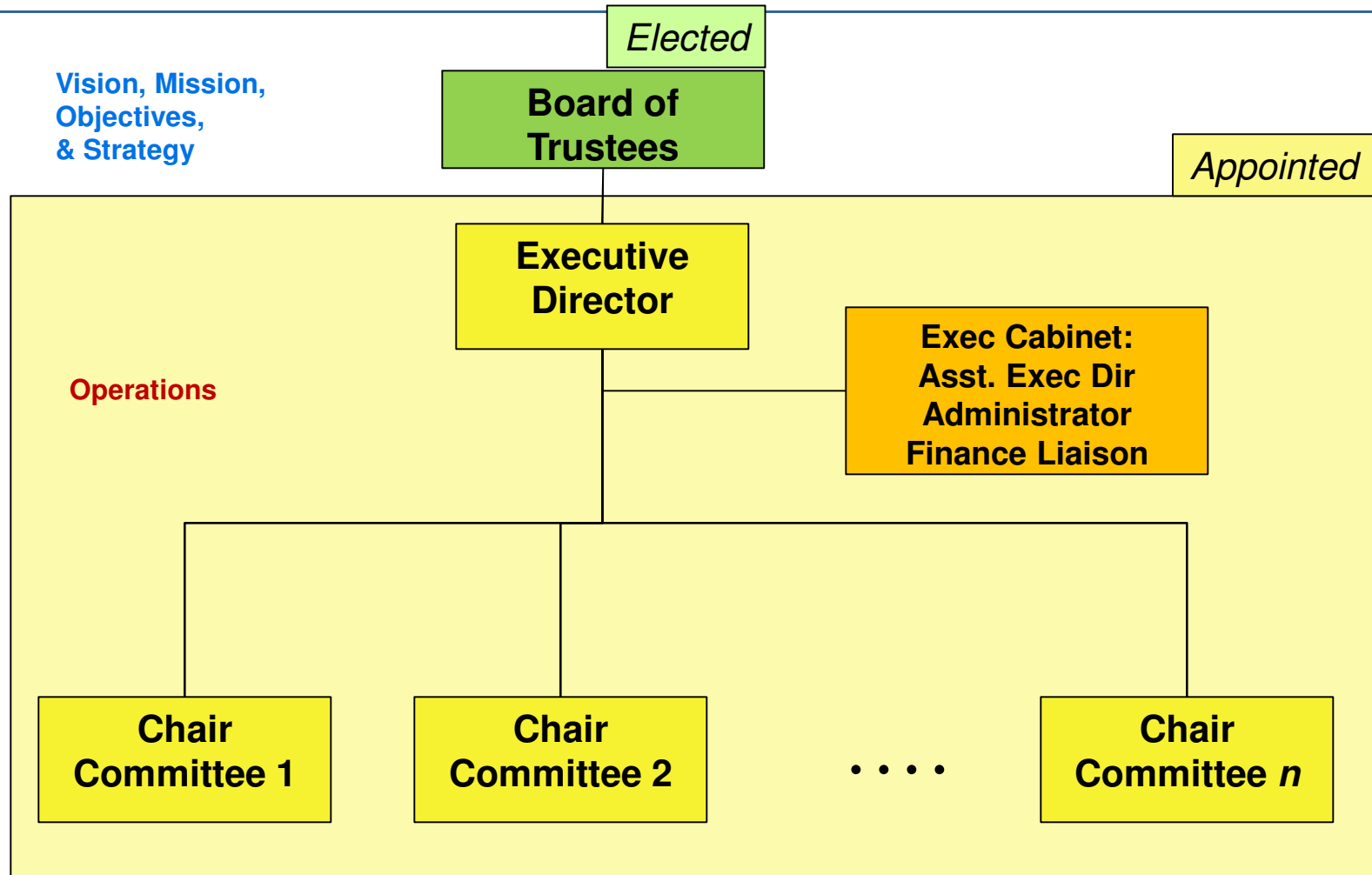
- ♦ Educational
 - Weekly halaqa with guest speakers for MS, HS and college-age
- ♦ Social
 - Ramadan Iftar and get together dinners
 - Muslimah Café
 - Spring/Summer Youth BBQ
 - Eid celebrations
 - Arranged events
- ♦ Sports
 - Weekly basketball for brothers (Redland MS and ICM)
 - Weekly basketball for the sisters (Redland MS)
 - Arranged events
- ♦ Community Service
 - ICM summer cleaning
 - Interfaith activities
 - Various activities



EXECUTIVE REPORT



Board and the Executive

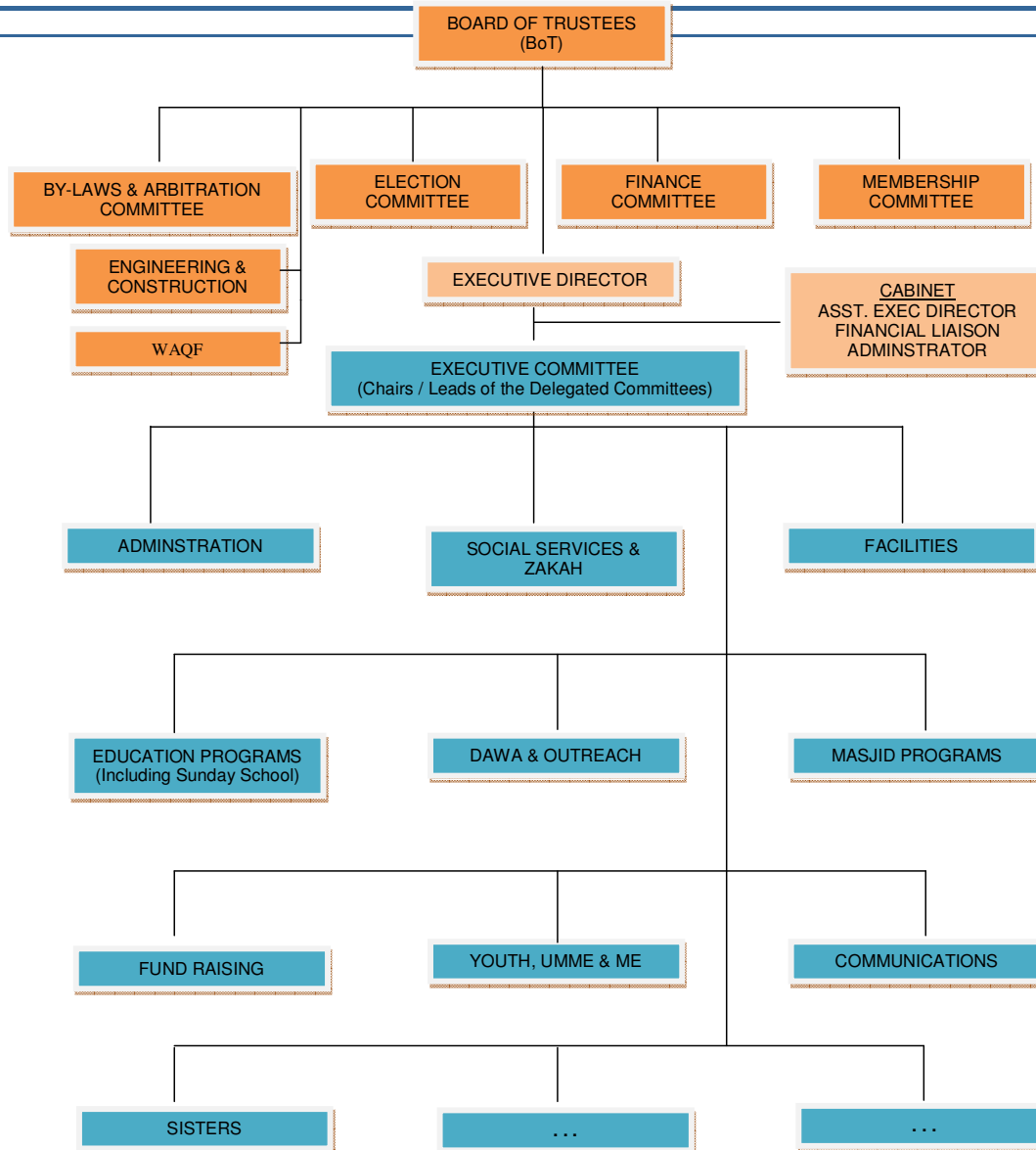


Executive Committee -





Executive Report – Functions Delegated to Executive





Executive Cabinet Report

- ♦ Operational Update:
 - It's been one year since Executive Cabinet has been introduced at ICM with responsibilities for all operations. Although it is difficult to finish the complete transition from BOT only structure to two-tier structure in a year. But, Alhamdulillah a lot of progress have been made with the help of Executive Cabinet Members: Br Aslam & Br Samer. Br Sujjat Khan continued to provide full support to ICM finances.
- ♦ New Hire:
 - We hired Br Samer El Qorom as a full time employee to help support ICM operations
- ♦ Ramadan:
 - Served iftaar to 400-500 people on weekdays; 700-800 people on weekends
 - Managed daily khatera, served people in Iteqaf in the last 10 days. In addition served Suhur to 60 – 100 people on the last 10 nights. Operated almost 24/7 during the last 10 days of Ramadan.
- ♦ Eid Salah:
 - At multiple locations – all setup, cleanup, traffic management, etc.
- ♦ Fund Raising Completed:
 - Four in Ramadan including 1 for Islamic Relief for Africa. One in Winter & one just last month in April.
- ♦ Execution Support:
 - All support function to all activities at ICM including Sunday School, youth halaqah, Dawah event, various Masjid events.



Executive Cabinet Report (continued)

- ◆ Facility Maintenance:
 - With the hiring of Br Samer, the facility cleaning & maintenance got better than before
 - Sister musallah has been reorganized
 - Sister bathroom has been upgraded with donations
 - Leak on the roof was fixed
 - AC/Heating unit has been overhauled and working best in years
 - All windows and doors have been weather proofed
 - New mimbar has been ordered for the masjid

- ◆ Planned Facility work:
 - More work is planned to improve bathrooms
 - New Partition for sister musallah
 - New book shelf for both brothers & sisters sides
 - New entrance door for sisters
 - Masjid Library upgrade
 - We will need to consider replacing the roof of the current masjid



Fundraising for Master Plan

- ♦ For Master Plan, \$2.2 Million have been raised & currently have more than \$1.8 Million
- ♦ Per the last estimate, we need to raise over \$4 Million in 3 years to finish Phase 1 construction on time
- ♦ Conventional Fundraising Strategy
 - Solicit donations from individuals and businesses through direct fundraising event
 - Monthly pledge – Direct Debit, Cash, etc.
 - Community outreach through various masjid programs
 - ICM ‘Ambassadors’ to raise funds from communities near & far
 - Continue to sell burial sites at Al-Firdaus Memorial Gardens
 - Dedicated web site for Master Plan



Fundraising for Master Plan (continued)

- ♦ Alternate & Critical Fundraising Options
 - Br. Ashfaq Dawood is leading the effort to raise \$1.25 Million through Qard-e-Hasanah
 - Soliciting grants where applicable
 - Reach out to communities and Islamic organizations ISNA, IDB, CAIR
 - Sharia compliant financing is a permissible and viable option
- ♦ Fundraiser Events Planned
 - 2 Major FR during Ramadan (July 29 & Aug 14th) & 1 Major FR in Winter (Nov 10) have been planned in 2012
 - Others might be arranged based on the urgency and momentum
- ♦ Please make the completion of ICM Master Plan as one of your personal goals



WAQF



Islamic Waqf of MD





Islamic Waqf of MD

- ♦ **Officers:**

- **Chairman:** Sayed Naved (ICM)
- **Vice Chairman:** Mohammed Sayed (ISF)
- **Secretary:** Zubair Faridi (ISWMD)
- **Treasurer:** Abdullah Shamim (ICM)

- ♦ **610 burial rights have been assigned / used**

ICM	503
Waqf	64
ISF	37
ISWMD	6

- ♦ **128 burials have occurred**

2008	9
2009	39
2010	33
2011	32
2012	15 (till date this year)



OBJECITVES



2011 Objectives – Score Card

- ♦ Review and implement fundraising strategy for Master Plan
- ♦ Prepare and implement well defined plans and schedules for all upcoming phases of the Master Plan development and construction
- ♦ Start land development for Master Plan construction
- ♦ Actively seek and hire an Imam according to the approved criteria and qualifications
- ♦ Establish Advisory Council based on the guidelines provided in the By-laws
- ♦ Provide support and strengthen the Executive Cabinet and Committee
- ♦ Complete required operating procedures necessary to facilitate and support ICM operations according to the approved By-laws
- ♦ Conduct formal audit of ICM finances
- ♦ Continue improvements to the accounting & administrative procedures – create fully trained & capable alternate / backup accounting support
- ♦ Programs and Committees:
 - Expand Masjid committee and programs
 - Restructure Dawah & Outreach as two functions
 - Revive Sisters Committee
- ♦ Sunday School: Administration, Curriculum adjustment, Student retention
- ♦ Complete approved repairs and planned renovation / upgrades to the Center
- ♦ Continue implementing IT infrastructure upgrades (server, LAN, website, communications)



2012 Objectives

- ♦ Finish SWM implementation as per the schedule
- ♦ Submit permit for construction
- ♦ Raise required funds for building construction through all permissible options
- ♦ Implement strategy for getting the Performance Bond released
- ♦ Conduct formal audit of ICM finances
- ♦ Implement and support improved programs under the Executive
 - Support and implement programs for community counseling, youth support, and education
- ♦ Actively seek and hire Imam for the Center



Q & A



ELECTION COMMITTEE REPORT



Elections

- ♦ Election Committee Report
- ♦ Three Board Vacancies - two-term period expires today for:
 - Abu Waheed Khan
 - Maged Sharaf
 - Nadeem Ahmad
- ♦ Nominees for Trustee Positions
 - Imtiaz Mohiuddin ✓
 - Iqbal Yousuf ✓
 - M. Sujjat Khan ✓
 - Syed Hussain
- ♦ Election of Trustees
- ♦ Election of Election Commissioner for 2013



Appointment of Members to Executive

- ♦ At the minimum the following members will be appointed by the new Board:
 - Executive Director
 - Assistant Executive Director
 - Financial Liaison
 - Administrator: M. Aslam in his role as the ICM Administrator fills this position
 - Assistant Administrator: Samer El Qorom fills this position



Upcoming Events

- ♦ 6/2/12 - Khateeb Workshop
- ♦ 6/17/12 – Sunday School Graduation
- ♦ 7/14/12 - Pre-Ramadan Workshop
- ♦ 8/4/12 - Interfaith Iftaar
- ♦ 8/18/12 - Eid-ul-Fitr Festival
- ♦ 9/15/12 - International Food Festival & Bazaar
- ♦ 10/6/12 - Hajj Workshop
- ♦ 10/25/12 - Eid-ul-Adha
- ♦ 11/17/12 - Hajji Welcome Back Reception