



Islamic Center of Maryland

19411 Woodfield Road
Gaithersburg MD 20879

Tel: 240-912-4976
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www.icomd.org

Membership Policy

1. Purpose

This policy aims to establish a process by which membership to the Islamic Center of Maryland can be awarded, maintained, revoked, and reinstated. The process established herein is in compliance with ICM By-laws Part 3 (Membership) and Part Four (Membership Voting Rights).

2. Scope

This policy is applicable to all ICM trustees, governing committee members, active members, potential members, volunteers, and/or anyone engaged with ICM's operations directly or indirectly, and those who seek membership.

3. Awarding Membership

As per ICM's by-laws, the following are the prerequisites to becoming an ICM member:

1. Must be a Muslim (a person who believes in Allah, the Holy Qur'an, and the Prophet Muhammad peace be upon him, as the last messenger of Allah)
2. Must agree to abide by the ICM By-laws and all other policies of ICM

Membership to the ICM shall be open to all Muslims in Maryland and the surrounding areas irrespective of color, race, country of origin, language, education, nationality, and social status. The membership shall be awarded to all individuals who apply for it, meet the requirements, agree to comply with ICM By-laws, and are accepted by the ICM Membership Committee.

Note: All memberships, new applications or for renewal, must be through ICM Membership Portal. New members must provide a valid photo ID with a proof of address to be reviewed by the membership committee for membership approval. Existing members must make sure their accounts are updated with a valid photo ID with a proof of address

ICM has the following types of memberships:

1. Individual Membership: Any Muslim, 18 years of age or older, and residing in the Greater Washington Metropolitan Area, can become a member upon paying the membership dues. This individual membership entitles him or her to one vote in the General Body Meeting. Individual Membership dues are \$100 per calendar year.
2. Family Membership: Any Muslim family residing in the Greater Washington Metropolitan Area can become a member upon paying the membership dues. This family membership entitles the husband and wife to two votes (one vote each) in the General Body Meeting. Family Membership dues are \$200 per calendar year.



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Membership is based on the calendar year from January 1st to December 31st. Membership dues are considered a donation and go towards the masjid's day-to-day operating expenses.

To become a new member, visit the ICM membership webpage for detailed instructions.

4. Roles and Responsibilities of a Member

- Participate in and help organize religious, social, and athletic events at ICM
- Help fellow members and Muslims in practicing Islam as a way of life
- Participate in ICM-conducted programs
- Help establish programs and facilities to preserve Islamic knowledge for fellow Muslims
- Cherish the bonds of friendship and understanding between fellow members of the community, and between Muslims and non-Muslims at large within the framework of Islam
- Act as a model Muslim to people of other faiths
- Participate in Islamic activities within the guidelines of ICM
- Voice your opinion and vote during the general body meeting.

5. Membership Committee

The ICM Board of Trustees may invite qualified active members from the community to serve the membership committee during the tenure of the board. The secretary of ICM board will be the liaison between the membership committee and the board. Other members will be assigned certain responsibilities such as portal management, campaign management, events, membership reporting, etc.

Membership committees may establish their own policy governing their process. This policy may not conflict with the teachings of Islam, the ICM bylaws, and its precepts. The latter will prevail in case of conflict between the organizational guidelines and ICM By-laws. A copy of the policy, approved by the ICM Board of Trustees, shall be kept in the official records with the ICM By-laws.

6. Maintaining Membership

Membership must be renewed annually. ICM will provide members the ability to check their membership status and make membership payments..

Members are responsible to keep an updated email address and phone number at any given point in time. Annual membership term is based on the calendar year from January 1st to December 31st.

7. Voting Rights of Members

To be eligible to vote in the General Body (GB) Meeting or in the election of the board of trustees for ICM, an individual or a family must be an active ICM member for at least the last 12 months



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(i.e., 365 days in total). This requirement must be met thirty (30) days prior to the general body meeting's official date for a given year. At that point, a snapshot of current members will be taken to count the voting eligibility of the members.

Additionally, an individual who reaches the age of 18 and attains an individual membership and whose parents held an ICM family membership the prior year, shall be entitled to vote in the General Body meeting.

· 8. Revoking Membership

The following scenarios may lead to membership being revoked:

- If a member is not complying with the ICM By-laws
- If the membership committee review concludes that a member is noncompliant with his/her membership requirements, the Secretary of the BOT will notify the member, in writing, and arrange a mutually agreeable time for a conference with the membership committee.
- If after conferring with the member, the membership committee concludes that the member has violated the membership requirements, his/her membership shall be revoked.

9. Reinstating Membership

Someone who has not renewed his/her membership in the last two years must complete a new membership application. If the individual is not sure about his/her membership status, they should contact ICM administration or ICM membership team. More details will be available on ICM website.

10. References:

ICM By-laws <https://www.icomd.org/board-of-trustees-executive-body/>